

## **MINUTES OF MEETING**

### **TOWN OF LINCOLN PUBLIC LIBRARY**

#### **BOARD OF TRUSTEES**

**August 16, 2005**

#### **CALL TO ORDER:**

**Chairman Karen Quinn called the meeting to order at 5:40 PM at the Lincoln Public Library.**

#### **PRESENT:**

**Karen Quinn, Chairman; Diane Walsh, Treasurer, Denise Blais and Kristine Donabedian, Trustees. Also in attendance was Becky Boragine, Library Director.**

**Ms. Boragine noted that Will Postle will be appointed to the Board of Trustees at the Town Council meeting later this evening.**

#### **MINUTES:**

**The Minutes of the June 28, 2005, meeting were reviewed. A motion to accept the Minutes as presented was made by Diane Walsh and seconded by Kristine Donabedian. The motion was approved unanimously.**

#### **DIRECTOR'S REPORT:**

**Ms. Boragine reported that it has been a very busy summer at the Library, and programming for adult, young adult and children has been very well-attended.**

## **FINANCIAL REPORT:**

**Treasurer Diane Walsh reported the following balances: Champlin account, \$3,133.77; Trustees account, \$50,635.54; checking account, \$265.30; and Certificate of Deposit, \$25,843.86.**

**A motion that all invoices being presented for payment by the Town of Lincoln are accurate and are to be paid from their respective accounts was made by Diane Walsh and seconded by Denise Blais. The motion was approved unanimously.**

**A motion to transfer fines collected for the months of April, May, and June, 2005, in the amount of \$4,340.89 was made by Diane Walsh and seconded by Kristine Donabedian. The motion was approved unanimously.**

**It was noted that the check requested for the Board Secretary was \$5 above the standard fee. After discussion, the Trustees agreed to consider it a bonus and to resume the regular payment.**

## **UNFINISHED BUSINESS:**

**Ms. Boragine reported that a meeting has been scheduled for Tuesday, August 23 at 2:30 PM at the Town Hall to discuss contract negotiations. Any Trustee interested in serving on the negotiation team should attend.**

**Ms. Boragine reported that parking lines will be repainted in the Library's parking lot on**

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**Saturday, August 20. A meeting has been scheduled with John McQueen to discuss the Town Ordinance related to the Library's parking lot.**

**Ms. Boragine indicated that she has signed a precontract in the amount of \$400 with the Ocean State Follies in conjunction with the 25th anniversary celebration of the Library building on October 15. Diane Walsh stated that Pat Kilsey has agreed to cater the event but needs direction on the number of attendees, menu and price. After discussion, the Trustees agreed that the cater should prepare beverages of hot coffee, tea and lemonade as well as small desserts such as brownies, cream puffs, etc. and a cheese tray for 150 people. The Trustees also agreed to fund a children's program up to the amount of \$400.**

**The Library will close at Noon on that day, and the event will run from 12:30 to 4:30, allowing ½ hour for set up and ½ hour for clean up. An article advertising the event should appear in both the Neighbors and the Valley Breeze.**

**NEW BUSINESS:**

**Ms. Boragine requested that the Chairman authorize the Annual Report, which has been delayed.**

**Diane Walsh presented a suggestion on behalf of the Middle School Special Ed staff that the Library make available small tape recorders to play its collection of Books on Tape. After lengthy discussion, the item was tabled for further discussion until the next meeting.**

**ADJOURNMENT:**

**There being no further business, a motion was made by Denise Blais and seconded by Diane Walsh to adjourn the meeting at 7:00 PM. The motion was approved unanimously.**

**Respectfully submitted,**

**Patricia A. Martins**

**Board Secretary**